



Niwot Community Association (NCA) Meeting
Wednesday 05 March 2014, MVFPD Station #4, 8500 Niwot Road, Niwot, Colorado

Attendees: Dick Piland, David Limbach, Kathy Koehler, Cindy Butler, Pat Murphy, Judy Seaborn, Kristen Mecca, Laura Skaggs, Julie Breyer, Liz Schmidt, Kim Glasscock (LHVC)

Call to Order: 7:02 PM by Dick.

Minutes: Approved for February meeting. Minutes will be sent to be posted on the NCA web site.

Treasurer's Report:

- **Financial Report** -
 - o Cindy reviewed the annual budget numbers along with current financial report. Financials were approved.
- **Hats Order** -
 - o Cindy passed out new hats to members present. The new logo works well on the hat and is large enough to be seen.

Chairman's Report:

- **Annual Meeting** -
 - o The Annual Meeting will be held on Wednesday 16 April 2014, 7:00 PM MDT at the Left Hand Grange No.9 in Niwot. Dick will have a slide presentation from which he will speak at the meeting.
- **Approval of By-Laws** -
 - o The By-Laws are under legal review.
- **New NCA flier / brochure** -
 - o A thank you to all who worked on the brochure was expressed with special recognition to Dixie Piland and David. Dick handed out packets of the new brochure and encouraged members to take them and share with any neighbors or friends who might not have received a copy in the mailing to residences.

Vice Chairman's Report:

- **NCA Logo** -
 - o Comments have all been positive for the new logo and it was agreed that David did well in compiling all the committee ideas into the design.

Secretary's Report:

- **Election of NCA Board** -
 - o Kathy showed the election tally sheet that she has set up for the offices up for election and reported that Bruce McKay will assist with counting ballots at the Annual Meeting. Kathy will have a Ballot Box for voting sheets at the meeting.

Committee Reports:

- **Area Representatives:**
 - o Kristen would like to organize a social mixer event for her area. She would be glad to organize it and partner with another area representative in the same vicinity. New ideas, along with the horse drawn wagon, were discussed and feedback received. What is important to your area was part of the discussion.
 - o Pat said that she was going to take the brochures to the Morton Heights Ladies Night event tomorrow night for the membership drive and would share NCA activities with attendees.
- **At Large Representatives:**
 - o No reports.



Committee Reports: (continued)

- Events:

- o Clean Up Day - Dick reported that Heidi is working on the logistics.
- o 4th of July Parade and Celebration - Julie reported that she and Kathy attended the Niwot LID Business meeting on Monday 03 March to confirm that the NCA would again organize and be one of the sponsors of the event. They also wanted to ask if the NCA could count on their financial support of the event for the advertising and promotions. The LID asked if the NCA would consider any other activities on the day of the event that would keep citizens in town for a longer period of time. We asked what ideas they had because it is a holiday and most businesses are closed. Kathy will take that question to the NBA monthly meeting to see if they have any suggestions. This was discussed. Kathy announced that she met with Bert Steele of Niwot Market and he agreed that the NCA could share in half or more of the pancake breakfast proceeds. Dick proposed considering adding a Grand Marshal to the parade. Any nominations should be sent to Julie before the April meeting. Pat suggested that the Golden Hammer Award recipients (for outstanding volunteers in the community) could also be added to the parade. Dick asked if we would want to bring some horses into the parade; discussion followed.

- Membership:

- o Judy shared that 3,812 membership drive envelopes were prepared on Tuesday evening and that they are in the mail. She said that through this drive she has learned bulk mailing regulations. In addition to the envelopes to potential new members she had a separate mailing to all current members. She thanked everyone for the help to stuff and stamp envelopes. Judy passed out a sample 'suggestion sheet' and asked if we could have something like this available to members at the entry table at the Annual Meeting; the question is whether people would fill it out and offer suggestions.

- Communications:

- o David reported that the new website is up and running with more tabs and information to be added as it progresses and ideas can be implemented. A *Mail Chimp* newsletter was sent to 473 addresses and 54% of the communications have been opened in less than a week and many have clicked on links while on the website.

- Trails and Open Space:

- o Dick reported that Boulder County workers are beginning repairs on the Niwot Loop Trail. Communications with the County will begin soon on the 'social trail' northwest of Niwot High School.

- Niwot LID - Subdivision Roads:

- o Dick reported that the committee is working on administrative responsibilities at this time; the by laws are one task. He said it is an interesting group of people and that two members have resigned.

o Niwot LID - Business:

- o Laura shared that the LID appreciated the NCA (Julie and Kathy) coming to the meeting and confirming that the 4th of July parade was in the planning process. She confirmed that Julie covered the LID concerns in her Event report.

- Announcements / Agenda Items From The Floor:

- o Pat reported that the Cottonwood Condos has drainage problems with one of the buildings beginning to crumble. Some of the drainage is from the parking lot of Cottonwood Square. It was suggested that the Condo organization report this to the Boulder County Land Use to see if there might be support for the situation and a way to divert runoff water.
- o Judy shared that on Friday 21 March there would be a neighborhood meeting at Kristen's home regarding Boulder County regulations on home owners.
- o Cindy reported that she had not driven in some of the Oxford Road area west of Hwy 119 since the September flood and was surprised at all the devastation she viewed six months after the water impacted those home owners. She was concerned about all the debris still there and Laura shared that Boulder County is working to pick up the debris and trucks are full when they drive past her home.



NCA Representatives' Reports:

- **NBA Liaison:**
 - o Representative was not present.
- **MVFPD Liaison:**
 - o No representative was present.

Adjourned: The meeting was adjourned by Dick at 8:35 PM.

The next regularly scheduled meeting is: Wednesday 02 April 2014, 7:00 PM, MVFPD Station #4.

The Annual Meeting is: Wednesday 16 April 2014, 7:00 PM, Left Hand Grange No. 9 in Niwot.

Submitted by Kathy Koehler, Secretary