



Niwot Community Association (NCA) Meeting
Wednesday 03 February 2016, MVFPD Station #4, 8500 Niwot Road, Niwot, Colorado

Attendees: Dick Piland, David Limbach, Kathy Koehler, David Manting, Craig Rahenkamp, Pat Murphy, Tom Sesnic, Terry Larsen, Jenn Porter, Liz Schmidt

Call to Order: 7:01 PM by Dick

Minutes: Approved for January 6 meeting. Minutes will be posted on the NCA web site.

Treasurer's Report:

- o **Financial Report** - Terry Larsen reviewed line-by-line the 2016 proposed budget. Following discussion the 2016 budget was approved as amended.

Chairman's Report:

- o **MVFPD Communication Tower** - The MVFPD communication tower construction was approved by the Boulder County Commissioners.
- o **Cleanup Day Director Position** - Dick asked if anyone had any nominations or ideas of members who might be interested to step up to this position. Replacement for Heidi Storz in this position is needed soon so that they can work with Heidi this year and learn the process that has worked well for the past years at Niwot Clean Up Day. Niwot Clean Up Day is May 14th.
- o **Events Director Position** - Dick requested suggestions and nominations for this Board position. The question was asked about Julie Breyer staying on as the 4th of July parade coordinator. Dick said he would check with Julie to see if she would want to continue in that position even though she resigned as Event Chairperson. He mentioned that we will still need someone in the Event Director position to work with Area Representatives for neighborhood socials, support of the downtown holiday events and other community activities.
- o **Secretary Position** - Dick announced that he will take on this position for the time being. He asked DavidL if he will take notes during the meeting while Dick conducts the meeting and then send the notes to him following the meeting. Dick will then write and finalize the Minutes for Board approval. He also stated that he had received a list of responsibilities that Kathy has assembled and he would work on those tasks, too.

Vice Chairman's Report:

- o **Marijuana application status** - DavidL reported that Boulder County Land Use has not completed their recommendation to the Boulder County Commissioners. Land Use is waiting for a Boulder County Transportation Department study to be completed. DavidL will update any scheduled Boulder County public meetings on the website and possibly in future communications to members.

Secretary's Report:

- o **NCA metal bench in Old Town Niwot** - Kathy reported that she has met with Nick Mastronardi, 1914 House restaurant owner, and he is beginning work outside on the property. He is targeting opening the restaurant before April. Discussion followed with a vote to move forward and contract Fusion in Pierce, Colorado to build the bench. The bench construction will be per the Historic Business District recommendations. Kathy will mail the check for half the payment and contact Nick regarding the concrete platform for the bench placement on his property.
- o **NCA Volunteer Recognition and Appreciation Program** - David displayed on the monitor the nominations received for the recognition. The candidates nominated were discussed. Those selected will be notified, announced and receive recognition at the Annual Meeting, Wednesday, April 13, 7:00 pm at the Left Hand Grange No.9 in Niwot. Five nominated volunteers for NCA projects were voted and approved to receive this recognition. Two nominated for the recognition will be placed into nomination for the Grand Marshal of the 2016 4th of July Parade.



- o **Thank You Notes** - Kathy read and passed around the thank you note from the Left Hand Grange No.9 for the sponsor donation the NCA gave to them in appreciation for the road sign storage in the Fire House Garage, the cooperation and sharing of the Grange Hall for NCA and Boulder County informative meetings. She also shared the thank you note from students at Niwot Elementary School for the NCA advertising in their school Directory.

Committee Reports:

o Area Representatives -

- o Pat reported that the Morton Heights Ladies group will be at her house tomorrow night and she will mention joining the NCA. She also said that she was planning to write a note and possibly include a NCA brochure to all new homeowners in the area this past year. DavidM asked if the NCA was interested in working or coordinating with the Lake Valley blood drive this year. Dick asked if it would be in downtown Niwot or specifically at Lake Valley. DavidM thought the current Lake Valley coordinator would probably like to keep it in the Lake Valley area as in the past, but he would check with her.

o At Large Representatives -

- o No at large representative reports.

- NCA Representative to the Niwot Business LID -

- o Representative was not present. No report was submitted.

- Subdivision Roads LID Representative -

- o Dick reminded the Board that BoCoFIRM has appealed the first judge's verdict that was in favor of the Boulder County Commissioner's decision for road work in unincorporated subdivisions. The appeal will possibly not be addressed by a court until June this year.

- Events:

- o **4th of July** - Kathy reported that evidently there is one new piece of paperwork that needed to be completed for submission to Boulder County for the expense reimbursement check from Boulder County for marketing of the 4th of July event. She anticipates it will be a 30-60 day process before Boulder County writes the check to the NCA.

- o **Trails and Open Space** - Craig shared that he is communicating with Brent Wheeler of Boulder County Open Space regarding the off-trail area that has recently been closed for use in the southern area of Somerset and north of Hwy 52. He has also entertained the possibility that Open Space be a guest speaker at the Annual Meeting in April to update the community on the trail work planned in the Left Hand Grange Park at 83rd and Niwot Road.

- Membership:

- o DavidL reported that he met with Hossein, Tom, Pat, Liz and Kathy regarding a list of responsibilities in the 2016 Membership Drive. Tom contacted Dilly Printing after the meeting. Dilly printed the brochure and assembled our USPS mailing last year. DavidL explained the timeline and membership process in the past. Kathy created three LHVC draft ads with pricing for the committee's consideration. DavidL has drafted two Time To Renew membership letters to be sent via email; one is to current members and one to past members who are not current members. He will distribute those within a few days. DavidL has the master of last year's brochure so he will update that so it is ready to be sent for printing. He will also identify in the master data base the members who joined or renewed in the 4th quarter of 2015 because it was voted at a meeting in 2014 to accept last quarter of a year membership for the upcoming membership period in the new year.

- Communications:

- o DavidL will distribute communication within a few days to members with Membership information.

- Announcements / Agenda Items From The Floor:

- o Pat shared that Mike Anfinson was going to follow up on the Native American projects in which Liz Darling was engaged prior her passing away in December 2015. One of those projects is placing a boulder with engraved dedication to Chief Niwot in the Sculpture Park area along Niwot Road. The boulder placement position and plaque are already approved by Boulder County Transportation and the Sculpture Park committee. Discussion followed and it was suggested an Eagle Scout project might be considered for a path and/or small landscaping project around the boulder for recognition and appreciation of the dedication to Chief Niwot. Kathy agreed to work with Mike and help coordinate a Sculpture Park committee meeting to help move forward.



- o Jenn reported that the former Niwot Criterium group may be interested in holding a bike race this summer. She requested feedback, thoughts and ideas from the NCA on this event.
- o Terry reported some new potholes. Several Board members suggested that she go to the Boulder County Transportation website where there is a form for reporting potholes. Others stated that the site has worked efficiently when they have reported road damage like potholes.

NCA Liaisons' Reports:

o NBA Liaison:

- o Jenn reported that the NBA has started its annual membership drive. She shared information about the upcoming NBA event Saturday, February 20th, *Wine About Winter*.

o MVFPD Liaison:

- o No representative was present.

Adjourned: The meeting was adjourned by Dick at 8:12 PM.

The next regularly scheduled meeting is: Wednesday 02 March 2016, 7:00 PM, MVFPD Station #4.

Submitted by Kathy Koehler, Secretary