



**Niwot Community Association (NCA) Meeting**  
**Wednesday 03 December 2014, MVFPD Station #4, 8500 Niwot Road, Niwot, Colorado**

**Attendees:** Dick Piland, David Limbach, Kathy Koehler, Cindy Butler, Diane Zimmermann, Laura Skaggs, Julie Breyer, Leonard Sitongia, Heidi Storz, Liz Schmidt, Kim Glasscock (LHVC).

**Call to Order:** 7:00 PM by Dick.

**Minutes:** Approved for November meeting. Minutes will be posted on the NCA web site.

**Nomination of Area 1 Representative:** Motion was made and seconded for Leonard Sitongia to become the new Area 1 Representative replacing Kristen Mecca who moved from Niwot. Unanimous approval by the Board. This position will appear on the 2015 ballot for confirmation from the members.

**Treasurer's Report:**

- **Financial Report** -
  - Cindy reviewed the annual budget numbers along with the current financial report. Financials were approved.
- **Deposits / Checks Written** - There were eight new 8' tables purchased for use at community events. Dick presented them to Bert Steele of Niwot Market where they will be stored for future use. Dick also purchased a couple folding 6' tables for the NCA to use at events in which we sponsor or participate such as: Clean Up Day, 4<sup>th</sup> of July, Halloween, Holiday event. He also showed the new banner that fits the front of the 6' tables with the NCA logo so people in the community recognize that we are there in support of the event.
- **Hats / Shirts** -
  - o Cindy will follow up with some clothing samples at one of the next meetings.

**Chairman's Report:**

- **Road Closure Events in the Community** -
  - o Dick reported that he and David have a meeting set on January 5th with Tony Santelli who is president of the Niwot Business Association and Chuck Klueber who is in charge of streetscapes for the NBA. They plan to discuss and possibly help to lay out the plan for the NBA to apply to Boulder County Event Planning for street closures for parades. The NBA has two small parades that could have the streets closed per Boulder County regulations for the safety of participants and the crowd who might be watching the event. Both the Halloween and Holiday events have many participants who wander onto the streets and the short parades would be much safer if the streets were closed for the short period of time. Dick / David will report on this meeting in January.
- **2015 Goals and Objectives Input for December Meeting** -
  - o Dick requested input for the Goals and Objectives and we discussed the following:
    - Finalize Annual Meeting Planning / Set meeting date and announce to Niwot community. Piland/Limbach/Koehler The monthly NCA meeting is scheduled for 01 April, spring break is the week of 08 April. Kathy will schedule with the Grange for Wednesday 15 April for the Annual Meeting. The 22 April date is also open at the Grange, but Kathy suggested targeting the 15<sup>th</sup> so there is more work/planning time between the Annual Meeting and Clean Up Day in early May. Kathy will confirm date at January NCA meeting.
    - Finalize planning for the annual Niwot Clean Up Day / Advertise event. Storz/Breyer/Limbach Heidi confirmed that she will head this project up again this year. Kathy will contact the SVVSD to confirm date they will allow the NCA to hold the event in the Niwot High School parking lot.
    - Continue to distribute Temporary Traffic Signs for use during Niwot Special Events. Piland/Limbach Dick and David will continue to organize the approved regulatory setup per Boulder County Event Planning of street signs for special events. They will coordinate volunteers to help per event.



- Assist local support groups with the planning of their road closure events: (Halloween Parade, Holiday Parade, NHS Homecoming Parade). Piland/Limbach/Santelli/Klueber
- Finalize planning for 4<sup>th</sup> of July celebration for the Niwot community: Breyer/Koehler/Butler Julie will organize the parade and Cindy will order the supplies for bike decorating and the flags for businesses. Kathy will work with both. Julie will present to the Niwot LID (business organization) in advance of the event for financial support for the advertising of Niwot and the flags for businesses.
- Coordinate with Boulder County Trails and Open Space to complete Boulder County Trails Master Plan Amendment: Storz Heidi has been in contact with Trails and Open Space and will continue to communicate with them and coordinate the NCA volunteer work with them when they are ready. Kathy will continue to keep the list of members who have expressed interest in participating in trails and open space projects.
- Increase the NCA membership to 400 members: Zimmermann/Koehler/Breyer/Limbach/Butler A meeting will be planned for the team to discuss set up of the membership drive and coordinate the timing and distribution of applications for renewals and acquiring new members. Kathy suggested that we make a strong effort to involve more members in all events.
- Continue to sponsor neighborhood social events like ice cream socials: Piland/Schmidt Each Area Representative will be encouraged to host an event for their area members sometime in 2015. David can sort the member database per residents in each area to assist the representatives.
- Complete the Niwot Area Home Owners Association Communication List: Area Representatives for Areas 1-8 Dick will work on the HOA contact list and would appreciate hearing of any HOA changes from Area Representatives.

#### **Vice Chairman's Report:**

- **NCA Social Event** -
  - o Liz suggested a 'Turkey Social' that is reported in the At Large Representatives report.

#### **Secretary's Report:**

- **Boulder County Sheriff, substation office** -
  - o Sheriff Pelle contacted Kathy to ask her to communicate to the community organizations that the Boulder County Sheriff Substation in Cottonwood Square Shopping Center will relocate to an office in the MVFPD Station #4 on Niwot Road in January. Kathy has notified NBA, Grange, Historical Society, LHVC, and the Rotary.
- **Niwot resident in need of kidney donation** -
  - o Kathy announced that a Niwot resident is in need of a kidney transplant/donation. If anyone is interested or knows of someone who is interested in testing to see if they are compatible to let her know and she would get them in touch with the resident.
- **Niwot Business Association Representative** -
  - o Kathy reported that there was no December meeting planned.

#### **Committee Reports:**

- **Area Representatives** -
  - o Leonard shared that he has had problems with Century Link internet speeds as he has moved into Niwot. The lines provided much faster service in his previous residence and wondered if others have had this experience.
  - o RTD ECO Pass: Leonard asked if this has been pursued by Niwot businesses, neighborhoods or any grant possibilities. He has been in contact with RTD and will let us know what he learns and if there is a possibility for a Niwot ECO Pass.
- **At Large Representatives** -
  - o Liz invited the Board members to her home on Sunday 07 December, 1PM for a pot luck and she will cook a turkey.
- **Niwot Business LID Representative** -
  - o Laura reported that the LID was approached by the NBA streetscapes to approve funding for Stage 1 of 2 phases for beautification of 2<sup>nd</sup> Ave from Franklin St to Murray St on the north side of the street. The proposed project would include funding support from the Niwot LID, NBA and a Boulder County grant. She shared the proposed plan of three large planter



boxes to hold three shade trees along with benches for seating. The conceptual idea was given a nod of approval, but requested Chuck return with more details and exact budget in early 2015 before the LID approval of the project.

- o Heidi asked about the status of any parking lot in Old Town. Laura explained the LID proposal of continuing to pursue some space in Old Town and that the LID plans to take the first step in submitting some paperwork to Boulder County. No final location will be determined in the immediate future as the initial process and paperwork is only a starting point.

- **Subdivision Roads LID Representative -**

- o Dick reported that the Boulder County Transportation Department contacted him and asked for ideas for spending the roads budget. The department has a web site for their budget information.

- **Events:**

- o 4<sup>th</sup> of July Parade - Julie reported that she submitted the final paperwork to the Niwot LID. She and Kathy also remarked that the confirmation response from LID treasurer Harris Faberman did not confirm the same amount submitted by approximately \$50 less. Julie planned to ask Harris about the difference. Laura agreed that the correct and full amount should be what the LID submits to the County for reimbursement and should be pursued.

- **Membership:**

- o Diane was announced as the new chairman for the membership drive. There was discussion on what was done for the drive last year and if / what changes we might want to make. It was agreed that Judy Seaborn accelerated the drive last year from the previous years and it generated many new memberships which was greatly appreciated. Volunteers to work with Diane as a sub-committee are Julie, Cindy, David and Kathy and they set a meeting for the following week.

- **Communications:**

- o David reported that he is still working on cleaning up some e-mail addresses that have been returned recently.

- **Trails and Open Space:**

- o Heidi reported that she is in contact with Boulder County and will let everyone know when a project is confirmed.

- **Announcements / Agenda Items From The Floor:**

- o David shared that there are several candidates for Eagle Scout rank in the Niwot BSA Troop 161 and asked if anyone had any ideas of projects for those scouts. If you do have any community project ideas you can contact David.
- o Julie shared that a young Niwot resident just had an interview with Katie Curic regarding a device to prohibit texting when driving a vehicle.

**NCA Representatives' Reports:**

- **NBA Liaison:**

- o Kathy will serve this position and report any updates in the Secretary's report.

- **MVFPD Liaison:**

- o No representative was present.

**Adjourned:** The meeting was adjourned by Dick at 8:20 PM.

The next regularly scheduled meeting is: Wednesday 07 January 2015, 7:00 PM, MVFPD Station #4.

Submitted by Kathy Koehler, Secretary